

# :KINDEN



## OPPORTUNITY BRIEF

SERVICE DELIVERY  
MANAGER - ACCOUNTING



# Statement of Intention

We encourage applications from Black, racialized and Indigenous Peoples, 2SLGBTQ+, newcomers to Canada, and those with a disability. If you are a member of a group that has been historically excluded from opportunities, we encourage you to self-identify in your cover letter or resume and to share your pronouns. We are committed to treating all applicants fairly and accommodating those with disabilities at any stage of the hiring process.

## About

At Kinden, we are a small and revolutionary team that paves the way to make top-tier Chartered Professional Accountant (CPA) services accessible to startups and small businesses in Atlantic Canada.

We are not just regular accountants. We embrace innovative and visionary thinking that fuels our client's entrepreneurial flame, and helps them capitalize on ideas and successful business. Everything we do is based on our four pillars of accessibility, to ensure that accounting services are affordable and available to those who need them most.

We use Mobile accounting services, which helps our clients comfortably do business, knowing the keys to success are always in their back pocket.



## APPROACHABLE

Our accounting professionals are friendly, relatable and capable of breaking things down in a simple way.

## AVAILABLE

Our professionals make themselves available for you from anywhere at any time.

## ATTAINABLE

We take the time to understand client goals with a can-do attitude and help them reach their business objectives.

## AFFORDABLE

Our low overhead model means that we can provide high-end accounting services at fees that are accessible to businesses of all sizes. Our competitors can't touch our prices.

## This Moment, This Position

Our culture of embracing cutting edge ideas, helps us support and amplify entrepreneurs in a way that makes doing business with us unique. Our process places people first, making experiences stress free and harmonious for our clients. Entrepreneurs and new business owners seek us out for our ability to deeply understand and navigate the financial needs of their companies, while ensuring trust and assurance throughout.

We are seeking an adaptable, people-oriented Service Delivery Manager to join our accounting team. This is someone who values curiosity, relationship-building, outside-the-box thinking and a willingness to embrace innovative, complex solution building over convenient fixes.



*The first online Nova Scotia CPA firm*





*Join Canada's best online accounting firm*

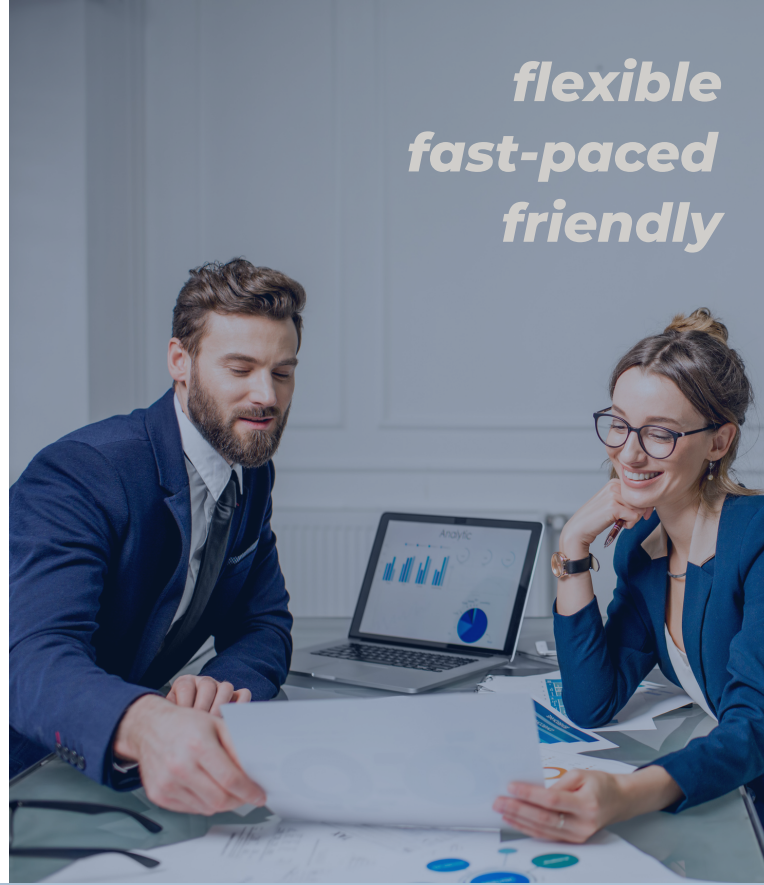
## **Position Responsibilities**

- Ownership of core day-to-day accounting responsibilities including financial reporting. You will help delegate and manage firm workflow to assure accurate, complete and timely preparation of client tax returns and accounting work
- Advise clients based on a demonstrated thorough knowledge and proficiency in advanced technical skills related to tax preparation and accounting
- Assume responsibility to complete more complex and technical business returns, personal returns and tax planning
- Perform client services, as needed, and see that assignments are finished timely and within allowable budgets
- Be a resource for clients and staff on specific tax issues or questions when required, and communicate to appropriate personnel and CRA when important tax or accounting developments affect our clients
- Assisting in building and maintaining the internal control environment
- Assist in managing and mentoring staff to promote efficiency, stellar work product and advance continual growth in their skills and knowledge base
- Assisting in the direction and training of staff, reviewing completed files to ensure quality of work
- Finding opportunities for efficiency improvements and driving implementation of the solutions across the finance tech stack

## Education & Experience

- 4+ years of relevant accounting experience at some combination of public accounting firm, private company, or start-up, showing progressive responsibilities
- A Business degree
- Possess a Canadian recognized Professional Designation (CGA, CMA, and/or CPA, CA) and excellent technical accounting skills with a detailed understanding of GAAP standards
- Strong project management skills encompassing attention to detail and ability to prioritize and lead high priority tasks on concurrent timelines

*flexible  
fast-paced  
friendly*



## The ideal candidate is:

*Someone who embraces continuous growth and naturally seeks opportunities to improve the efficiency and accuracy of accounting practices. Your knack for fostering relationships makes you an ideal mentor for colleagues.*

*You will contribute strongly to a workplace culture of knowledge sharing and skills development. You are an initiator, and are comfortable managing and entrusting workloads in a way that promotes team productivity and cross-training. You see tax season as an opportunity to unite a team on a shared vision and embed quality processes across services and workplace culture.*

## The Package

Salary: \$90,000-\$110,000 | Travel Stipend | Work From Home | Manulife Benefits Plan

## Application Details

Apply now by [Clicking Here!](#)

Applications will be accepted until 12pm on December 6, 2021.

Please be sure to include a cover letter that speaks to your experience, but we also want to get a glimpse of your personality. Don't be generic, be yourself.

